

HOLME-NEXT-THE-SEA PARISH COUNCIL

Minutes of the Meeting of the Parish Council held in the Village Hall, Kirkgate, on Tuesday 10 March 2026 at 7pm

Present: Martin Crown (Chair), Robbie Burton, John Hulme, Fred Hallsworth, Ermine Amies, and Stefan Seare

In Attendance: Dave Watkins (Parish Clerk) and 3 members of the public

- 1. Apologies for Absence and approval of reasons:** To receive apologies and reasons for absence Councillor Devereux (sickness) and County Councillor Andrew Jamieson (meetings clash)
- 2. Declarations of Interest:** To declare any personal or prejudicial interests
Councillor Hallsworth declared an interest in Item 6.2.1. as the homeowner
- 3. Minutes of the Parish Council Meeting held on Tuesday 10th February 2026**
 - 3.1. Approval**
These had been pre-circulated
It was **RESOLVED** (unanimously) that the Minutes of the Parish Council Meeting held on **Tuesday 10th February 2026** be confirmed as a true record and be signed by the Chair.
 - 3.2. Matters arising from the Minutes (non-agenda items)**
 - (3.2) Beach Road ditches – Clerk reported that Highways did not approve lowering the height of grass verges. A re-negotiated price of clearing the vegetation has been agreed with the contractor.
 - (3.2) White Horse Caravan Park – Clerk reported that Councillor Devereux had followed up on the possible licence breach in regard to needing approval for changes to drainage. Licensing indicated they had no knowledge, CSNN ditto and Planning replied to say it was Permitted Development. She also contacted Enforcement regarding availability of the Habitats Regulations Assessment. They had originally responded to indicate no requirement was necessary, as work carried out was all PD. However, having contacted the Borough Council’s Ecologist, it was confirmed an HRA had now been received. This response also indicated that NE had not been involved in the decision. Currently, Parish Council still awaiting a copy of the HRA. Clerk confirmed that he had made a formal request to the Head of Enforcement for a copy.
Councillor Hallsworth added that he had submitted an FOI request to the Borough Council for evidence that an application had been made by Holkham Estate /McDonnell Caravans to install a new drainage system as required by the licence conditions. Borough Council have responded to say that they have nothing on record but confirmed they consider the works permissible under Permitted Development.

Signed Chair



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(5.3) Centre Port Proposals and Coastal Water Quality – Clerk reported that Councillor Devereux had a reply from Hunstanton Town Councillor Corby regarding Anglian Water’s position on objections to new development.

(7.1.1) - 26/00021/TPO - 2/TPO/00051 - Row 1: Entire row of limes. Repollard to previous pollard points. Ash Cottage, 48 Main Road, PE36 6LA – Clerk reported that a complaint was sent to Borough Council’s Tree Officer and an apology received regarding not recognising trees had TPOs dating back to 1972. Application will now be processed as TPOs but Officer does not believe repollarding will cause harm and therefore will not be objecting to the request.

It was also reported that Councillor Devereux has still to contact Borough Council about consulting Parish Council on Tree Applications. This is part of an overall contact planned about the handling of all applications. She has contacted Ringstead Parish Council about their experiences with the Enforcement team.

(8.7) Local Plan and Neighbourhood Development Plan review – Clerk reported that Councillor Devereux has notified Borough Council’s Policy Team of Parish Council’s intentions.

4. Reports: to receive the following

4.1. County Councillor and District Councillor reports

Written report from County Councillor Andrew Jamieson circulated to Parish Council (3 March)

4.2. OEP Briefing: Review of England's protected wildlife sites - 24 February (Councillor Devereux)
Item deferred due to Councillor Devereux’s absence.

5. Public participation: Resolution – to adjourn the meeting for up to 15 minutes for Public Participation
Householder submitting Planning Application **26/00301/F** (Item 6.2.1) announced themselves and stated they were willing to answer any questions Parish Council may have.

A near neighbour of the property where Planning Application **25/02131/F** (Item 6.2.2) has been submitted announced themselves as wishing to observe Parish Council’s consideration of it.

6. Planning matters

6.1. Applications received subsequent to this agenda

6.1.1. - **26/00270/CU** - Change of use from Agricultural Land to Private Equestrian Grazing at land at E569879 N342981 Beach Road. Expiry date: 25 March

Parish Council noted that Application would, if approved, support grazing for 6 horses. Applicant has informed Parish Council of their intentions: no new or altered access is proposed; no vehicle parking proposed; no connections to existing drainage system proposed; no residential or non-residential development proposed. However, contrary to the Application form, the site is not at risk of flooding. Furthermore, no operational development is proposed as part of this application and does not involve the construction of buildings, hardstanding, lighting or riding arena. No trees or hedgerows will be removed and existing boundary fencing is to be repaired and replaced with stock fencing. The proposal does not require provision of Biodiversity net Gain.

Signed Chair



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Parish Council considered the following Neighbourhood Development Plan policies: **HNTS 5** (Located in NDP Countryside Zone), **HNTS 7** (Natural Capital and ecosystem services) and **HNTS 20** (AONB Landscape Quality).

Parish Council noted that some nearby fields had been degraded in terms of landscape quality, which is having a negative impact on the National Landscape. If not controlled, equestrian use can cause similar impacts. Therefore, Parish Council expressed concern about any subsequent developments if consent was given for this Application.

Decision: Support subject to a condition on future development

6.2. Applications for comment

6.2.1. – **26/00301/F** - HOUSEHOLDER: Provision of a functional rear entrance hall to enhance secondary access to the property. Journeys End, 36 Kirkgate, PE36 6LH. Expiry date: 16 March

Noted that Application seeks permission to construct an area to the North of the property that gives a more usable secondary entrance and allows for better use of the space of the existing property. It is an important unlisted building in the Conservation Area and National Landscape.

Parish Council considered the following Neighbourhood Development Plan policies: **HNTS 11** (Street scene, character and residential environment), **HNTS 12** (Conservation Area), **HNTS 17** (Extensions and outbuildings), **HNTS 2** (Holme Village Zone Flood Risk Area) and **HNTS 22** (Biodiversity). Their conclusion was that there was minimal visual impact beyond the property, works are within 40% limit, it is outside the flood risk area and no measurable habitat loss. Impact on Dark Skies was also discussed. Homeowner has indicated that amount of glass will be less than shown on the drawings.

Decision: Support

6.2.2. – **25/02131/F** - HOUSEHOLDER: Single storey rear extension, alteration to fenestration, extension to ancillary building. 4 Peddars Way, PE36 6LE. Expiry date: 19 March

Application proposes single storey, flat roof extensions to cottage and outbuilding. Property is located in the Conservation Area and forms part of a group of important, unlisted buildings.

Parish Council viewed that a majority of the changes were not visible from the street but highly visible to neighbours. The use of chalk in revised plans was welcomed as a response to previous concerns about inappropriate brick materials.

Parish Council considered the following Neighbourhood Development Plan policies: **HNTS11** (Street scene, character and residential environment) and **HNTS12** (Conservation Area).

Parish Council considered neighbours' objections with regard to loss of amenity and did not feel that the current proposals were in keeping with other nearby cottages. Concerns were also expressed over the availability of parking especially if the property was to be used as a holiday let, given its proximity to a busy junction.

Decision: Object and highlight previous comments from Parish Council

6.3. Comments made on Applications

None



Signed Chair

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6.4. Other Applications for information

6.4.1. - **26/00270/CU** - Change of use from Agricultural Land to Private Equestrian Grazing. Land At E569879 N342981 Beach Road, Dealt with under Item 6.1.1.

6.5. Decisions reported

6.5.1. - **26/00007/TREECA** - T1 - Lime. To establish a managed pollard framework on this early mature lime, primary scaffold branches are proposed to be reduced to a uniform height (approximately 5 metres above ground level), creating a balanced pollard head structure. 6 Manor Court, Eastgate, PE36 6LN. Tree Application - No objection. 19 February 2026. *Delegated Decision*

6.5.2. - **25/02086/F** - HOUSEHOLDER: Proposed alterations to the dwelling. 37 Peddars Way, PE36 6LE. Application Permitted, 4 March 2026. *Delegated Decision*

6.6. Appeals and Enforcement

6.6.1. – Beach Road campsite – An Enforcement Notice has been posted on the site (3 March) and must be complied with by 14 April 2026. The Notice has the following requirements:

- Cease use of the site as a recreational campsite
- Permanently remove all the infrastructure and paraphernalia associated with the recreational campsite use namely:
 - i) The 4 portable buildings
 - ii) The two underground tanks
 - iii) The two-metre-high close boarded timber fencing and gates
 - iv) The paraphernalia comprising: two washing facility shelters, refuse bins, water tanks, gas bottles and picnic tables.
- Restore the land to its condition before the breach took place
- Remove from the land all waste resulting from the compliance

6.6.2. - Twitch and Putt, Broadwater Road – following a parishioner notification, an investigation is being undertaken by Enforcement in regard to a potential breach relating to use of the garage. The garage and store were granted consent March 2023. There is no mention of any first-floor area. A picture shows it appears one may have been created.

7. Village Hall Committee update

Councillor Devereux and the Clerk attended a meeting of the Committee on 6 March. The following was noted:

- Wendy Norman has stepped down as Chair but will remain as member of the VHC until she moves
- Nikki Hallsworth and Peter Ham have joined VHC
- Nikki was elected as Chair and will also look after bookings and finances
- Steve Smith to continue as Treasurer until end of March 2026
- Ideas for activities were discussed and ways of increasing publicity for events
- There will be a review of charges
- Next meeting 8 May 2026

Signed Chair



Date 14/4/26

8. Monthly Report from RFO

8.1. Report

Monthly internal financial check for February 2025 carried out by Councillor Crown 5 March 2026 and found to be satisfactory.

Parish Council was asked if they wished the job advert for the Clerk vacancy to be extended to 30 April 2026 as there has been minimal interest in the post to date. It was agreed that the decision should be left to the discretion of the Chair and Clerk.

8.2. Payments for authorisation

PAYEE	REASON	AMOUNT	PAYMENT METHOD
Town and Around	Job advert for Clerk/RFO	£233.02	Bank Transfer-paid 16/2
Semba Trading	X2 bulk bags – 14mm gravel – 27 Beach Road	£146.00	Bank Transfer-paid 26/2
HMRC	PAYE on staff payroll	£211.22	Bank Transfer
Payroll	Staff salaries	£626.06	Bank Transfer
BCKLWN	Council Tax - 27 Beach Road (February-March 2026)	£245.30	Bank Transfer
British Gas	Village Hall electricity	£59.13	Direct Debit
BT plc	Telephone and broadband (February 2026)	£92.14	Direct Debit

Agreed unanimously

9. Correspondence

9.1. Any correspondence not otherwise on the Agenda

- Parish Partnership Scheme – Clerk reported that the Parish Council had been successful in its bid which will allow upgrading of two SAM2 units to add solar power and enhanced data downloading. Total cost - £8408 of which 50% will be contributed by Norfolk County Council.
- Road Accident in Holme – Councillor Crown reported that one had taken place on the A149 between Beach Road and Peddars Way crossroads. Councillor Crown wondered if Highways would agree to moving the 30mph sign to before Beach Road junction.
Parish Clerk to contact Highways for their advice
- Councillor Crown informed the meeting that a major refurbishment of St Marys church was due to commence from late summer

10. Date of next meeting of the Parish Council: Tuesday 14 April 2026

11. Resolution: To exclude the Press and Public for subsequent Agenda items under the Public Bodies (Admission to Meetings) Act 1960 due to the nature of the business being discussed Unanimously agreed

Signed Chair



Date 14/4/26