

## HOLME-NEXT-THE-SEA PARISH COUNCIL

### Minutes of the Meeting of the Parish Council held in the Village Hall, Kirkgate, on Tuesday 9th January 2024 at 7pm

**Present:** Lynn Devereux (Chair), Martin Crown, Ermine Amies, Wendy Norman, John Hulme, Stefan Seare

**In Attendance:** Dave Watkins (Parish Clerk) and 4 members of the public

**1. Apologies for Absence and approval of reasons:** To receive apologies and reasons for absence Councillor Burton (holiday) and Borough Councillor Tom de Winton (meetings clash)

**2. Declarations of Interest:** To declare any personal or prejudicial interests  
None

### **3. Minutes of the Parish Council Meeting held on Tuesday 12 December 2023**

#### **3.1. Approval**

These had been pre-circulated

It was **RESOLVED** (unanimously) that the Minutes of the Parish Council Meeting held on 12 December 2023 be confirmed as a true record and be signed by the Chair.

#### **3.2. Matters arising from the minutes (non-agenda items)**

(3.2) Grass-cutting outside Poplars and weed growth on Launditch – apology received from Highways for delay on Poplars but Launditch not considered a priority.

(3.2) White Horse registration as an ACV – Application submitted to Borough Council’s Legal Department 4 January.

(3.2) Park Piece - Path Project – Christmas / New Year intervened but should start receiving quotes soon.

(3.2 + 8) Village Hall parking – Highways responded to an enquiry from the Parish Council. Any obstruction to the highway would need to be reported to Norfolk Constabulary if dangerous or preventing access. However, delivery vehicles can legally obstruct the highway for no more than 15 minutes in every hour if the correct signage is placed out. Norfolk County Council would not look to introduce any form of TRO to manage this. Conditions to be imposed should be raised in the consultation stage with the planning authority by the Parish Council or residents.

(4.3) Coastal Communities presentation – Councillor Devereux confirmed that a copy had been sent to both Borough Councillor Tom de Winton and Leader of the Council, Terry Parish. Informed that Councillor Squires is responsible for coastal issues and Councillor de Winton has offered her an invitation to look at issues affecting Brancaster Ward.

(5) NCP status – email sent to County Councillor Andrew Jamieson 15 December. **Clerk to chase**

(6.2.1 and 6.2.2) White Horse Planning Applications – Clerk confirmed that a meeting between the Parish Council and the Agent / new owners is being organised.

Signed Chair

*LS Devereux.*

Date 13/2/24

(6.2.3) Beamish – Case officer has agreed with the Parish Council on calculations relating to floorspace. **Parish Council therefore agreed unanimously to maintain its Objection.**

(10.1) West Norfolk Rural Community Capital Grants 2024/25 – details sent to Councillor Burton 13 December. Councillor Devereux reminded Councillor Norman that if the Village Hall Committee wished to submit a bid, the closing date is 31 January.

**4. Reports:** to receive the following

**4.1. County Councillor and District Councillor reports**

None

**4.2. Saxon Shore Parish Forum – 14 December (Councillors Norman and Crown)**

Meeting was poorly attended and guest speaker (Ben Mattock-Silviculture) did not come to the meeting to talk about the Thornham Farm Afforestation proposals. A Thornham councillor recollected that an approach had been made by the same organisation some years previously and it was felt the venture was commercially inspired rather than focussing on biodiversity. There followed an information exchange where details of the Befriending Service were shared, notice of an available allotment in Thornham was made and a discussion about low-cost housing took place.

**5. Public participation: Resolution – to adjourn the meeting up to 15 minutes for Public Participation**

None

**6. Planning matters**

**6.1. Applications received subsequent to this agenda**

6.1.1. – **23/01492/F** - Single storey extension to link pool house to the main house. First Floor extensions to the rear and raise roof height to allow for habitable rooms above and relocation of the plant room. Home Farm House, 40 Westgate, PE36 6LF

**Decision: As new drawings only made available just prior to this meeting it was decided to deal with this Application via the Planning Protocol as stated in Standing Order 15b xv(i)**

**6.2. Applications for comment**

6.2.1. – **23/02161/F** – Retrospective: Single storey extension with roof terrace replacing conservatory (retrospective). Tanholt, Broadwater Road, PE36 6LQ. Expiry date – 11 January

Noted by Parish Council that this building is classed on the Council Tax Register as a self-catering holiday unit. Application invited by Enforcement following report of suspected breach.

Parish Council's concerns were focussed on the cumulative impacts this development would have on a sensitive environment whilst taking into consideration its contribution to the coastal economy. Consideration was given to striking a balance between maintaining the environment that attracts visitors/walkers against preserving income related to development of holiday accommodation. AONB landscape / views from the coastal footpath, Dark Night Skies and the street scene were taken into account.

Note was taken of neighbour amenity. The property overlooks from the ground floor west-facing window which impacts on the privacy of Seabank residents. In addition, the balcony – the feature

of most concern, intrudes on views from the coast path and overlooks both the Seabank bungalow, caravan site and Pepper Pot.

Parish Council agreed that the proposal undermines the sense of place and tranquillity that is expected in this location. **Decision: Object (unanimous)**

### 6.3. Other Applications for information

6.3.1. – **24/00002/TREECA** - Removal of two trees:- Tree 1 Willow - due to proximity of tree (circa 5 metres) from neighbours house resulting in shading to neighbours house and green house. Tree 2- Small Lime (at the bottom of the garden circa 30 metres from house and neighbours) overshadowed by the very large Horse Chestnut tree it is next to. Little Meadow, 11 Kirkgate, PE36 6LH. No comments.

### 6.4. Comments made on Applications

None

### 6.5. Decisions Reported

None

### 6.6. Appeals and Enforcement

#### 6.6.1. - Newholme

Clerk reported that Enforcement have been asked to investigate Newholme following a report from a parishioner that a large amount of building waste has been dumped there. Previously informed that materials were permitted as the site is adjacent to 23/00580/F (Barn north of Thornham Road). However, permission not yet given to begin work at this location.

## 7. Village Matters

### 7.1. Dogs on leads (Councillor Hulme)

Councillor Hulme reported on several incidents within the village which had involved dogs being off their leads. Clerk confirmed that this Issue last came up in January 2020 and a VIN issued. Road Traffic Act 1988 Part 1 (Section 27) (1) states. "A person who causes or permits a dog to be on a designated road without the dog being held on a lead is guilty of an offence." "Designated road" means a road maintained by the local authority.

**Clerk to confirm with Highways what constitutes a "road" and NWT regarding their plans for the Reserve.**

## 8. Monthly Report from Responsible Finance Officer (RFO)

### 8.1. Report

Monthly internal financial check for December to be carried out by Councillor Crown and will be reported along with January 2024 check at February's meeting

### 8.2. Parish Precept response

Parish Council is required to formally let King's Lynn and West Norfolk Borough Council know if it wishes to apply a precept to the 2024/2025 Council Tax by 31 January 2024.

**Agreed not to apply a Precept for 2024/2025**

### 8.3. Third Quarter Accounts 2023-2024

Parish Councillors were circulated a copy of these prior to the meeting. Income and expenditure mostly on track apart from Subscriptions (£495 for Planning) and higher than expected BT charges. However, other underspends have covered this.

**Agreed to transfer funds from Community Account to Business Premium Account to bring latter account balance up to £100,000**

### 8.4. Budget 2024/2025

Parish Councillors were circulated a Draft copy of the Budget for 2024 / 2025 requesting feedback.

**Agreed to set aside £10,000 for proposed path works on Park Piece**

### 8.5. Payments for authorisation

PAYEE	REASON	AMOUNT	PAYMENT METHOD
Haymarket Media Group	Planning Resource - annual subscription	£495	Direct Debit – paid 7/12/23
BT plc	Emergency telephone	£196.35	Direct Debit – paid 28/12/23
Payroll	Staff salaries	£608.20	Bank Transfer
HMRC	PAYE on staff salaries	£152.30	Bank Transfer
BT plc	Telephone and broadband – November 2023	£72.26	Direct Debit -paid 18/12/23
BT plc	Telephone and broadband – December 2023	£74.60	Direct Debit
Lawnright	Grass-cutting	£70.00	Bank Transfer
Npower	Street lighting (October-December 2023)	£205.52	Direct Debit

Clerk explained large amount charged for the Emergency Telephone. On investigation, BT had reviewed account and found that Parish Council had been undercharged in previous years and were clawing monies back. However, pointed out that copper lines were being phased out by December 2024 and Parish Councillors need to consider whether they wish to keep line.

**Payments agreed unanimously**

## 9. Correspondence

### 9.1. Any correspondence not otherwise on the Agenda

- **East Marine Plan Statement of Public Participation (SSP) consultation** - process of replacing the East Inshore and East Offshore Marine Plans. Consultation goes live on 15 January, closing 12 February 2024. Meetings being held in Yarmouth, Bridlington and Boston but also webinar on 18 January

**Clerk to circulate details to councillors**

Signed Chair

*LS Devereux*

Date 13/2/24

- **Hunstanton Bathing water** - Environment Agency investigating how water quality can be improved and are seeking additional information from local areas.  
**Councillor Devereux to respond**
- **Peddars End Decision Letter** – decision made 31 March 2023. Clerk had received an email from a neighbour of Peddars End about work being undertaken. A check of the Decision Letter, to see what had been allowed, revealed that it had not been posted on the Borough Council's Planning Portal. Case Officer contacted to correct that and neighbour notified.

**10. Date of next meeting of the Parish Council** Tuesday 13 February 2024

Signed Chair

*LS Devereux.*

Date 13/2/24