

HOLME-NEXT-THE-SEA PARISH COUNCIL

**Minutes of the Meeting of the Parish Council held in the Village Hall, Kirkgate, on Tuesday 13th
December 2022 at 7pm**

Present: Lynn Devereux (Chair), Robert Burton, Stefan Seare, Michelle Cole, Ermine Amies, Wendy Norman, Martin Crown

In Attendance: Borough Councillor Bob Lawton, Dave Watkins (Parish Clerk) and 1 member of the public

1. Apologies for Absence and approval of reasons: To receive apologies and reasons for absence
None

2. Declarations of Interest: To declare any personal or prejudicial interests
Councillor Crown declared an interest in Item 10.1 as a member of the group

3. Minutes of the Parish Council Meeting held on Tuesday 8 November 2022

3.1. Approval

These had been pre-circulated.

It was **RESOLVED** (unanimously) that the Minutes of the Parish Council Meeting held on 8 November 2022 be confirmed as a true record and be signed by the Chair.

3.2. Matters arising from the minutes (non-agenda items)

(3.2) Interest rates – Councillor Norman has sent details of some savings accounts to the Clerk who will look at them and report back at the next meeting.

Clerk to report back at next meeting

(4.4) Saxon Shore Parish Forum (SSPF) – Minutes of 30 June 2022 meeting circulated.

(5) Road signage for the bridge on Beach Road – Response from Highways is that additional signage is not required. This is a 30mph unclassified road and already has road narrows signs installed, whereas the bridge in Old Hunstanton is an A road and subject to a 60mph speed limit. Accident data logged by Norfolk Constabulary shows no accidents and this would suggest that the current measures are adequate.

(6.2.1) 22/01390/F – Beach Road Car Park – Councillor Devereux has written to the Borough Council expressing the Parish Council's concerns.

(6.3.2) – 22/00202/TREECA - . Brownsea, 44 Beach Road, PE36 6LG – Noted that Tree Officer had granted permission for the removal of the trees.

(7.1) Traffic Regulation Order – Councillor Amies confirmed that letter still has to be written and sent.

(7.2) SAM2 – locations agreed with Highways and Memorandum of Agreement to be completed by the Parish Council.

(8.3) Invitation to Bid for Parish Partnership Fund 2023/24 – request to re-locate 30mph signs in Beach Road – Highways responded that speed limits are subject to a legal order specifying exactly where they begin, end or change. The relevant signage has to be at these locations, meaning that the existing 30mph terminal signs have to be where they are erected and cannot be moved. The Parish Council

Signed Chair

LS Devereux

Date 10/1/23

could look to have the speed limit location altered if it wishes. This would cost between £8-10k and would take about 12-18 months for the legal process to go with consultation. This cost would be payable up front by the Parish Council and would be non-refundable should the order be refused.

(9.1) Redwell Marsh – letter of thanks sent to NOA

(9.1) Rural Mobility in Parishes Survey conducted by Transport East – survey completed and returned. Councillor Amies also noted that due to additional Norfolk County Council funding, local bus services to Holme on Sundays and Bank Holidays will be returning to an hourly service.

4. Minutes of the Confidential Parish Council Meeting held on Tuesday 8 November 2022

4.1. Approval

These had been pre-circulated.

It was **RESOLVED** (unanimously) that the Minutes of the Confidential Parish Council Meeting held on 8 November 2022 be confirmed as a true record and be signed by the Chair.

5. Minutes of the Extraordinary General Meeting of the Parish Council held on Monday 28 November 2022

5.1. Approval

These had been pre-circulated.

It was **RESOLVED** (unanimously) that the Minutes of the Extraordinary General Meeting of the Parish Council held on 28 November 2022 be confirmed as a true record and be signed by the Chair.

5.2. Matters arising from the minutes (non-agenda items)

None

6. Reports: to receive the following

6.1. County Councillor and District Councillor reports

Councillor Lawton reported that more staff had been recruited to the Borough Council's Planning Department.

Councillor Cole noted the Annual Report circulated by Councillor Jamieson (County Councillor) earlier that day and was interested in knowing what implications, if any, this would have on the Parish Council.

Councillor Cole volunteered to circulate details

6.2. WNNMP Stakeholder Group Meeting – 17 November (Councillor Crown)

Report was pre-circulated to councillors. Footprint Ecology report is now available to download.

6.3. RTPI National Awards – 30 November (Councillors Devereux and Norman)

The NDP was awarded a Commendation for Excellence in Plan Making - significant recognition having competed against some exceptional projects with huge budgets and large professional consultancy teams.

6.4. Local Plan Hearing

Councillor Devereux had circulated a brief note on the Local Plan examination but will report fully after the sessions are concluded at the end of January.

Signed Chair

LS Devereux

Date 10/1/23

7. Public participation: Resolution – to adjourn the meeting up to 15 minutes for Public Participation
None

8. Planning matters

8.1. Applications received subsequent to this agenda

None

8.2. Applications for comment

8.2.1. - **22/00065/F** - Demolition of existing bungalow, construction of detached two-storey dwelling with garage and garden room. Westfield, 27 Peddars Way, PE36 6LE – Expiry 14 December

First application withdrawn (20/01622/F). Second application (21/00457) was supported by Officers but refused by Planning Committee on grounds of size, design, impact on street scene and AONB. An Appeal (APP/V2635/W/22/3298653) has been submitted but has not yet been determined.

Noted that some changes had been made - garden room and garage/utility removed, changes to proposed roof and change of materials.

Parish Council were concerned at correspondence between an officer and the agent that approval was being sought at Planning Committee on 8 January 2023 before statutory consultation period had expired. Concern still expressed about size (loss of small dwelling), glazing, privacy of neighbours and parking implications.

Decision: Maintain objection

8.2.2. – **22/02113/F** - VARIATION OF CONDITION 2 OF PLANNING CONSENT 21/01394/F: Extensions and alterations to dwelling. Terns, 49 Peddars Way, PE36 6LD – Expiry 16 December

Permission granted under 21/01394/F to extend bungalow subject to conditions. Concern was expressed at the inconsistencies between submitted plans and work that has already been undertaken. Height and proximity of new (unconsented) extension deprives neighbours room of light and contravenes Policy HNTS11 of the Neighbourhood Development Plan.

Decision: Object

8.2.3. – **22/02130/F** - VARIATION OF CONDITIONS 2 AND 4 OF PLANNING CONSENT 22/00114/F: Extensions and alterations to dwelling. Flaxley House, Broadwater Road, PE36 6LQ - Expiry 21 December

Parish Council had some objections to original Application which was subsequently approved. The current Application seeks to add a glass screen to a balcony and solar panels. The Parish Council acknowledged that solar panels are generally permitted in an AONB but have concerns over their impact and how they would be positioned – roof or ground-mounted and the pitch.

Decision: Submit comments and ask questions about pitch of panels

8.2.4. – **22/02107/F** - Proposed extension and alterations to existing dwelling and detached garage. Beamish, Broadwater Road, PE36 6LQ - Expiry 28 December

Property is a registered holiday let in a sensitive area with regard to flooding and protected species. The Parish Council considered the following: importance of the development to the local economy

and jobs market; how consistent the development is with NDP Policy HNTS 17 allowing for PDRs (Existing GIFA – 157 sq. m; proposed GIFA 256 sq. m); impact on flood risk exposure and biodiversity. Concern was also expressed at what alternative parking arrangements would be made following the loss of the garage.

Decision: Object pending confirmation of Permitted Development Rights

8.2.5. - **22/02173/F** - Extension of existing hall and games room at Peddars End, 20 Kirkgate, PE36 6LH – Expiry 29 December

This is an important unlisted building at the centre of the Conservation Area. Planning history for this property is unclear but appears to have been extended in the past. Acknowledged that Application will provide a better internal layout and seeks to enhance the exterior whilst also protected trees.

Decision: Submit comments and request restricting future Permitted Development Rights

8.3. Other Applications for information

8.3.1. - **22/00224/TREECA** - T1 Willow - Reduction due to excessive overhanging and shading of neighbours house, garden and green house. T2 Sycamore - Reduction to branches that are currently growing across power and telephone lines on the northerly side. Little Meadow, 11 Kirkgate, PE36 6LH

8.3.2. - **22/02118/LDP** - Application for a Lawful Development Certificate for the proposed siting of a movable shepherd's hut to store tools and shelter from the weather during the day. Will not be connected to any services. Land S of 60 And SE of 71 Beach Road

8.4. Comments made on applications

8.4.1. - **22/01884/F** - Change of use from agricultural including the demolition of the existing barn and the replacement with five new dwellings. Eastgate Barn, Eastgate. Expiry date – 5 December 2022

Parish Council maintained its objection. Comments can be seen on the Borough Council's website.

8.4.2. – **22/01195/F** - Two storey rear & side extension to dwelling. Emily Cottage, 27 Kirkgate, PE36 6LH – 7 December

Parish Council maintained its objection. Comments can be seen on the Borough Council's website.

8.5. Decisions reported

8.5.1 – **22/00203/TREECA**- Emily Cottage, 27 Kirkgate, PE36 6LH - T1: dead laburnum tree in the front garden. Fully remove dead tree. No objection. 15 November 2022. *Delegated Decision*

8.5.2– **22/00202/TREECA** – Brownsea, 44 Beach Road, PE36 6LG - T1 - eucalyptus. Fell. T2 - poplar. Fell T3 - apple. Fell R1 - mixed hedge (prunus, hawthorn, dead elm - Remove Tree Application - No objection from Tree Officer (PC not consulted). 25 November 2022. *Delegated Decision*

8.5.3. – **22/01195/F** – Emily Cottage, 27 Kirkgate, PE36 6LH – Two storey rear and side extension to dwelling. Application refused 7 December 2022. *Delegated Decision*

8.6. Appeals and Enforcement

8.6.1 - **21/00457/F / APP/V2635/W/22/3298653** - Planning Appeal Notification for Westfield, 27 Peddars Way. Demolition of existing bungalow, construction of detached two-storey dwelling with garage and garden room. PC has responded to PINS consultation with a detailed submission in support of the BC's decision to refuse.

8.6.2. – Newholme – a local resident raised a concern with the Parish Council about part of the site being used as a builders yard with frequent bonfires being lit causing a nuisance. Matter has been reported to Enforcement but they have referred this to the section that deals with neighbourhood nuisance.

Clerk to monitor status of complaint and action taken

9. Park Piece Working Party Report – consideration of proposals

At an informal meeting on 28 November 2022 the following proposals from the Park Piece Working Party were considered and recommended for the Parish Council to formally approve:

1. Replacement of the eastern access to Westgate – **Agreed unanimously**
2. A laying of a wheelchair friendly path between the bridges and the nearby seating - **Agreed unanimously**
3. When allowed, back filling of the scrape - **Agreed unanimously**
4. It was agreed that problems with under-draining also need to be addressed as a matter of urgency - **Agreed unanimously**

Agreed subject to cost

10. Village Matters

10.1. Donation to Holme-next-the-Sea History Group (Councillor Burton)

A request was received for help in the safe keeping of documents which the Group have acquired. Cabinets have been identified which would be suitable.

Agreed that £160 be spent by the Parish Council to support the Group

11. Monthly Report from RFO

11.1. Report

The Parish Council has been informed that the external auditor for the next 5 year period (2022/2023 to 2026/2027) will continue to be PKF Littlejohn LLP.

Monthly internal financial check for September carried out by Councillor Crown 18 October 2022.

Monthly internal financial check for October carried out by Councillor Crown 9 November 2022.

11.2. Payments for authorisation

PAYEE	REASON	AMOUNT	PAYMENT METHOD
Ward Gethin Archer	Amendment of Land Registry Titles	£327.00	Bank Transfer - Paid 15/11/22
G.W. Crown (Ringstead) Ltd.	Hedge trimming	£480.00	Cheque 101546 - Paid 12/12/22
D. Watkins	Land Registry fees	£36.00	Bank Transfer
L. Devereux	RTPI Award expenses	£649.50	Bank Transfer - Paid 22/11/22
Payroll	Staff salaries	£865.99	Bank Transfer
HMRC	PAYE on staff salaries	£268.31	Bank Transfer
BT plc	Telephone and broadband (November)	£59.65	Direct Debit
Witley Press	Local Plan copying	£30.96	Bank Transfer
L. Devereux	Travel expenses for RTPI Awards	£76.00	Bank Transfer

Agreed

11.3. Parish Precept 2023/2024

Parish Council agreed not to apply a Precept for 2023/2024

Clerk to inform the Borough Council

12. Correspondence

12.1 Any correspondence not otherwise on the Agenda

- Request to move Public Participation to the end of the meeting – email received from parishioner. Clerk has responded to say that its current position on the Agenda is so that members of the public do not have to sit through all of the meeting before being able to participate. Councillors Burton and Crown felt it was important for members of the public to be able to comment on an item before the Parish Council made a decision.

Agreed to leave Public Participation in its current position on the Agenda

- Trods – Highways have informed the Clerk that material costs have increased and requested what type of surface is required.

Clerk to clarify costs and options with Highways

13. Date of next meeting of the Parish Council Tuesday 10 January 2023

Signed Chair

L S Devereux

Date 10/1/23